

Cape County Board for the Developmentally Disabled

Regular Meeting

6:30 p.m. September 12, 2023

Cape Girardeau Public Library, Cape Girardeau, Missouri

Members Present: Bill Ramsey, Debra Followell, Steve Naeter, Dixie McCollum, and Traci Ritter.

Members Absent: Tameika Morris, Beth Emmendorfer, Karen Fornkahl, and Julie Metzger.

Meeting was called to order at 6:30 PM by Chairperson Steve Naeter.

Dixie McCollum made motion to amend the agenda to add discussion of board email concerns after Treasurer Report; seconded by Bill Ramsey. All approved.

Approve minutes: Debra Followell made motion to approve August 2023 meeting minutes; seconded by Traci Ritter. All approved.

Public Comment:

Parkview School representative Jeannette Beattie and team members would like to apply for a grant that is wheelchair accessible for garden beds they are building at the school to be used to teach on the job training skills. The group asked questions about the grant process that were answered by the board.

Jeremy Rowland, representing Catholic Charities, made a request to the board to include funding for pilot programs that were approved for 2023 in the budget for 2024.

Nancy Robinson, representing Mississippi Valley Therapeutic Horsemanship, requested the board consider writing an MOU with her organization for ongoing support of the services they provide to developmentally disabled individuals in Cape County.

Bryan Noack, citizen, expressed concerns regarding Targeted Case Management. The board will follow up on the discussion and stated they are in ongoing process of reevaluating contracts as renewal times occur, actively involved in committee work with community organizations to gain and disseminate information, recognize and try to resolve problems, and improve community resources so the developmentally disabled (DD) individuals' needs are being met.

Treasurer Report:

Traci Ritter, Treasurer, emailed report out to board members prior to the meeting. Purchase Orders submitted for payment, included in the report, will be submitted to county for payment. Question was raised about non-tax and tax revenue for clarification. Traci stated there is no difference in these sources of revenue now per the attorney and accountant. Dixie McCollum moved that we accept the treasurer's report. Bill Ramsey seconded. All approved.

Email concerns:

Board discussed apparent email issue. Members of the board are not consistently receiving all emails sent to them. We will monitor receipt of emails by replying "received" and follow up with our provider of service to correct source of problem if inconsistency with delivery continues.

Consider MOUs with other agencies for ongoing support of programs:

The board discussed entering into MOUs with agencies in which we provide continued support for services. Steve Naeter explained it is a way to extend projects that are working and benefitting our DD. The grant program is designed to fund a new project/program proposal. MOUs would allow support of the same needs to be met through established, successful programs for consecutive years. The board will look at possibly expanding MOUs in the future to assure services that are proving to enhance the lives of our DD continue.

Update from Community Resources Committee:

No formal report or updates at this time. The committee is continuing to meet and address improvements that are needed. The board web site was provided in meeting, Sb40cape.org, and information briefly reviewed regarding request for grant.

Review By-Laws:

The board discussed revising By-Laws. We will review the proposed changes per attorney recommendations at our next meeting.

Adjourn to Closed Session:

7:25 p.m. Debra Followell made a motion to go into closed session. Dixie McCollum seconded. Roll call vote, all affirmative. Board reviewed and discussed legal contract. Dixie McCollum moved to go out of closed session at 8:30 p.m. Seconded by Traci Ritter. All approved through roll call vote.

Next Meeting Date: Regular Meeting – October 10, 2023

Motion to adjourn meeting was made by Traci Ritter and seconded by Dixie McCollum. All approved.

Meeting adjourned at 8:30 p.m.

Respectfully Submitted,

_____ Date _____

Debra Followell, Secretary

_____ Date _____

Steve Naeter, Chairperson

*CCBDD original signed documents are retained on file.