

Cape County Board for the Developmentally Disabled

Regular Meeting

6:30 p.m. November 14, 2023

Cape Girardeau Public Library, Cape Girardeau, Missouri

Members Present: Beth Emmendorfer, Bill Ramsey, Debra Followell, Steve Naeter, Tameika Morris, Traci Ritter, Julie Metzger, and Karen Fornkahl (by phone).

Members Absent: Dixie McCollum

Meeting was called to order at 6:31 PM by Chairperson Steve Naeter.

Beth Emmendorfer made motion to amend agenda by adding Tailor Institute under Grant Proposals; seconded by Bill Ramsey. Debra Followell made motion to approve agenda with amendment; Beth Emmendorfer seconded. All approved.

Approve minutes: Traci Ritter made motion to approve both October 10, 2023 and October 24, 2023 meeting minutes; seconded by Julie Metzger. All approved.

Public Comment:

Serita Long, Lead of Cape Girardeau Employment Services with Trendline Consulting, LLC, spoke to board about consumers Trendline Consulting served this month in Cape County and gave board members a handout of October Update with more detailed information.

Treasurer Report:

Prior to the meeting, Traci Ritter, Treasurer, emailed report to board members. Traci stated invoices that have been received have been submitted to the county for payment. Traci gave an update on the general ledger end balance. Traci informed board of an email received from ethics committee with response required by December 13, 2023. Julie Metzger moved that we accept the treasurer's report. Beth Emmendorfer seconded. All approved.

Grant Proposals:

My Team Triumph presented grant request of \$7000; \$3000 to create awareness videos for angels to increase their knowledge regarding working with captains and physical concerns to be aware of and \$4000 to purchase two recumbent bikes to increase more independent opportunities for captains. Traci Ritter made motion to approve funding request; seconded by Debra Followell. All approved.

Graceful Opportunities discussed the new café and the progress so far. Due to excessive delays in rebuilding/renovating and opening, they requested \$60,000 in support funding to assist with operating expenses and utility costs during this start-up phase as they strive to grow the new business. Bill Ramsey made motion to approve the request for funds; Debra Followell seconded. Karen Fornkahl abstained from voting. All other board members present approved.

Tailor Institute presented a grant proposal, requesting \$25,000 to expand and offer additional programming for clients and/or their families. They requested \$9500 to expand employment services by increasing number of clients being served, \$5000 to provide family support groups, \$3000 to purchase

room dividers to enhance privacy and optimize facility space, and \$7500 for Peers Training. Beth Emmendorfer made motion to approve grant request; seconded by Traci Ritter. All approved.

Request for MOUs:

Traci Ritter shared the Executive Committee is meeting to outline an MOU application for funding, including what information will be needed from a submitting agency for the board to review and potentially approve a funding request. A board member will then reach out to each agency individually who has submitted a letter or request for an MOU and provide the information/forms needed to complete an application. The MOU applications submitted will be reviewed in January board meeting.

Update from Community Resources Committee:

Heather Miller and Kristi Black discussed the Regional Transition Network, a network of all agencies that work together for our consumers within and across county lines. They shared information regarding an upcoming Job Olympics day long program, scheduled for March 8, 2024 in Cape County. The focus will be on working with families and schools to help with transition from school to adult life.

Members of our board met with Developmental Disabilities Advocates and Productive Living Board recently. Board members that attended meetings with these groups shared information they gained. The board briefly discussed future consideration of employing an Executive Director to oversee the operations of the board to possibly include but not limited to record keeping, accountability, screening of agencies/annual reviews and request for funds, meeting with agency representatives/public, making recommendations, etc. in an effort to assure overall benefit and impact on the DD in our county from the programs our board is financially supporting. At present, members of our voluntary board are being stretched thin with the time required to do all that is needed to govern the actions of the board responsibly. The board will invite representatives from these groups to meet with the whole board to learn more about how CCBDD and other boards, particularly those of smaller counties, may or are effectively managing day to day operations and accountability regarding utilization of county tax dollars.

2nd Reading of By-Laws:

The board completed a second reading and discussion of revisions to CCBDD By-Laws. Traci Ritter made a motion to approve the revisions; Tameika Morris seconded. The updated document was approved by all present and signed.

Next Meeting Date: Regular Meeting – January 9, 2024

Motion to adjourn meeting was made by Beth Emmendorfer and seconded by Traci Ritter. All approved.

Meeting adjourned at 8:15 p.m.

Respectfully Submitted,

_____ Date _____

_____ Date _____

Debra Followell, Secretary

Steve Naeter, Chairperson

*CCBDD original signed documents are retained on file.