

Cape County Board for the Developmentally Disabled

Regular Meeting

6:30 p.m. Tuesday, May 10, 2022

Cape Girardeau Public Library, Cape Girardeau, Missouri

Members Present: Dixie McCollum, Steve Naeter, Bill Ramsey, Traci Ritter, Julie Metzger, Karen Fornkahl, Tameika Morris, Debra Followell, and Beth Emmendorfer (attending via Zoom Video Conferencing).

Regular Meeting was called to order at 6:35 by Chairperson Steve Naeter.

Approve Agenda:

Motion to approve agenda made by Dixie McCollum; seconded by Karen Fornkahl. All approved.

Steve Naeter, Chairperson, suggested change in order of agenda to consider Review of MOUs and Contracts and Review of Prior Grants later in meeting as time allows.

Meeting discussion began with Traci Ritter providing update on website development to clarify what would be included in the monthly maintenance fee previously quoted. Traci explained there would be additional cost involved for posting links on website, changing items on website, etc. at an hourly rate. Julie Metzger made a motion to approve paying for the additional cost for updates over and above maintenance fee, quoted at \$85 per hour and charged to CCBDD. Dixie McCollum seconded. All approved and motion carried.

Treasurer Report:

Dixie McCollum reviewed reports emailed to board members prior to meeting. Dixie passed copy of a new CCBDD Invoice she had created to use for requesting reimbursement to board members to preview, explaining an invoice must be attached to purchase order to make payment. Traci Ritter made motion to approve new invoice form. Bill Ramsey seconded. All approved.

Insurance update was given by Dixie. Dixie stated the liability insurance company we had approved bid from in last month's meeting informed her that they would not cover our board since we are a government entity. Dixie discussed efforts she has made to find another insurance carrier. Board further discussed if the CCBDD needs our own insurance or if Sovereign Immunity would cover our board under the county immunity. Dixie shared contacts she had made and opinions provided on this question. The Board decided to further explore one recommendation of hiring an attorney to review contracts and board documents and advise on other legal matters. Board members discussed importance of finding attorney with experience in working with SB40 boards and accessible when needed. Dixie will follow up with contacts and Traci Ritter will follow up with contacting MACDDS for recommendations. Board will further discuss at next meeting after more information is gathered.

Missouri Association of County Developmental Disabilities Services (MACDDS):

Board members discussed utilizing our membership in MACDDS more fully through attendance at conferences and participating in trainings that are offered. Dixie McCollum made a motion to nominate Beth Emmendorfer as CCBDD representative with MACDDS. Traci Ritter seconded. All approved. Steve Naeter will contact Catholic Charities to let them know we are adding a representative board member, and encourage CC continue to participate on the MACDDS provider side.

Consideration of New Grants:

Representative of Tailor Institute was present to discuss grant proposal submitted for the first 2023 distribution cycle. Board members discussed the proposal and asked questions about the proposed expansion of their program that they are requesting funds to support. Tameka Morris made a motion that the board fund Tailor Institute for \$125,000 for the 2023 budget year; Dixie McCollum seconded. A brief board discussion followed regarding some items questioned in proposal. Tameika rescinded original motion and made new motion to approve the Tailor Institute grant request pending addition of their 7th Board member’s name and revision of funding line items to total the \$125,000 requested; seconded by Dixie McCollum. All approved.

Tax Rate:

Traci Ritter shared content of her discussion with Kara Clark Summers regarding raising CCBDD current tax rate. The CCBDD may only ask for a tax rate increase in odd years. Board discussed pros and cons of asking county in 2023 to raise our tax rate back to the original rate that was approved by county voters. After discussion of expanding funding needs for services that the board foresees, increasing funding cycles to twice annually per new funding guidelines, and the requirement to maintain two years of operating budget in reserve, Traci Ritter made motion to request county to move CCBDD mill tax rate back to the maximum allowed; Julie Metzger seconded. Members approving motion were Dixie McCollum, Steve Naeter, Bill Ramsey, Traci Ritter, Julie Metzger, Tameika Morris, Debra Followell, and Beth Emmendorfer. Opposed was Karen Fornkahl. Motion carried.

Review of current MOUs and Contracts:

Board discussed the current memorandums of understanding and contracts with CTA and Catholic Charities, specifically, the fulfillment of agency obligation as part of agreement or contractual language and the expiration of agreements as noted in current MOUs and contracts. Steve Naeter will contact representatives of CTA and CC and request that they come to the next meeting as well as request other information that the board would like to review with representatives.

Public Comment: Board solicited comments. None were made.

Approval of April 12, 2022 meeting minutes:

Motion to approve minutes was made by Dixie McCollum; seconded by Traci Ritter. All Approved.

Next Meeting Dates: Regular Meeting – June 21, 2022

Motion to Adjourn:

Motion to adjourn meeting was made by Dixie McCollum; seconded by Beth Emmendorfer. All approved. Meeting adjourned at 8:35 pm.

Respectfully Submitted,

_____ Date _____

_____ Date _____

Debra Followell, Secretary

Steve Naeter, Chairperson

*CCBDD original signed documents are retained on file.