

Cape County Board for the Developmentally Disabled

Regular Meeting

6:30 p.m. Tuesday, June 21, 2022

Cape Girardeau Public Library, Cape Girardeau, Missouri

Members Present: Dixie McCollum, Bill Ramsey, Traci Ritter, Julie Metzger, Debra Followell, and Beth Emmendorfer .

Members Absent: Karen Fornkahl, Steve Naeter, Tameika Morris

Regular Meeting was called to order at 6:32 by Vice Chairperson Beth Emmendorfer.

Beth Emmendorfer proposed amending agenda and made motion to add two items to the agenda:

Approve minutes from May meeting

Treasurer's Report

Bill Ramsey seconded the motion. All approved. Motion carried.

Approve Agenda:

Motion to approve amended agenda made by Dixie McCollum; seconded by Julie Metzger. All approved.

Approve minutes:

Motion was made to approve May meeting minutes by Julie Metzger; seconded by Traci Ritter. All approved.

Treasurer Report:

Dixie McCollum presented copy of Non-tax and Tax budgets. Board discussed balances. Dixie pointed out that the budget is showing \$275,000 available funds on the Mo Dept of Mental Health line item that needs to be updated and corrected. She will follow up with this discrepancy. The board briefly discussed how non-tax dollars are generated. This discussion will be addressed further in July meeting with representative from Catholic Charities.

Dixie discussed invoice from CTA and monies received from P & G taxation. Bill Ramsey moved to approve treasurer's report with notation board approve the budget with needed correction addressed to update the \$275,000 available funds line item error previously discussed; Traci Ritter seconded. All approved.

Dixie also shared a letter that was received from insurance company that we voted to approve bid and secure liability coverage for the board in April 12, 2022 meeting, but were later informed the insurance carrier could not provide coverage in which we had submitted payment. Beth Emmendorfer made a motion to request a refund of premium submitted for insurance coverage. Dixie McCollum seconded the motion. All approved.

Consideration of New Grants:

My Team Triumph grant application was reviewed and needs discussed. Traci Ritter made motion to approve grant request of \$10,268.70 for new larger race chair and ebike, seconded by Julie Metzger. All approved.

Mississippi Valley Therapeutic Horsemanship grant application was reviewed and discussed. Mississippi Valley representatives explained since making the application, they have received other donations which has resulted in a \$6000 reduced funding need at this time. Debra Followell made a motion to fund updated grant request amount of \$8,380; seconded by Julie Metzger. All approved.

Attorney Proposals:

Dixie McCollum and Traci Ritter presented information gained and proposals received from law firms recommended by MACDDS. The proposals were discussed by the board. Board is in agreement the experience of Hucsh and Blackwell law firm in providing legal guidance and opinions to SB40 boards is in line with our objective. Motion was made by Dixie McCollum to authorize Traci Ritter to contact Hucsh and Blackwell to start the process; seconded by Traci Ritter, All approved.

Tax Rate:

Board discussed next steps in increasing CCBDD mill tax rate. Beth Emmendorfer will talk with Steve Naeter regarding setting up a meeting with County Commissioners to let them know CCBDD voted to request an increase in tax rate and to discuss further.

Catholic Charities update:

Per agenda, further discussion will be delayed until the July meeting. Public comment from CC representative, Jamie Ludwig, did answer questions and briefly discussed with board possible informational avenues with respect to how members of our community might learn about available services provided through a TCM such as Catholic Charities or other CCBDD funded agencies.

Review CTA Rates

Rate increases and ridership increases were discussed in the treasurer's report. Dixie McCollum informed the board invoiced amounts for CTA have increased substantially. Monthly invoices have almost doubled in recent months and budgeted funding for these services will likely require amending before the end of the budget year.

Review current MOUs and Contracts:

Board discussion and review is being scheduled with agency representatives and will be addressed in upcoming meetings.

Review Amended Grant:

Taylor Institute grant application was approved with revisions requested for the January 2023 grant cycle during the May 2022 meeting. Application revisions requested were made and copy emailed to board.

Website Update:

Traci Ritter discussed how website development is coming along. Board members have been given access to review the website prior to it being launched. Board discussed adding website information for the agencies we fund and making change on the website to correct the appointment of CCBDD service ending cycle dates, changing from June to December of given years. Dixie McCollum made motion to

authorize website to go live with these additions/changes made; seconded by Beth Emmendorfer. All approved.

Records Update:

Beth Emmendorfer provided update on CCBDD's process of digitalizing records. Agendas and meeting minutes have been collected and organized from the beginning of our SB40 board through 2013.

MACDDS update:

Beth Emmendorfer will attend upcoming MACDDS meeting. Board discussed possibly taking over the cost of MACDDS membership dues and working in a cooperative partnership with Catholic Charities in the future as we shift to sending a board representative to MACDDS meetings who will take over voting on MACDDS proposals on behalf of the board. Beth will contact and discuss further with Catholic Charities.

Next Meeting Dates: Regular Meeting – July 12, 2022

Motion to Adjourn:

Motion to adjourn meeting was made by Julie Metzger; seconded by Traci Ritter. All approved. Meeting adjourned at 8:10 pm.

Respectfully Submitted,

_____ Date _____

_____ Date _____

Debra Followell, Secretary

Steve Naeter, Chairperson

*CCBDD original signed documents are retained on file.