

Cape County Board for the Developmentally Disabled

Regular Meeting

6:00 p.m. February 13, 2024

Cape Girardeau Public Library, Cape Girardeau, Missouri

Members Present: Steve Naeter, Beth Emmendorfer, Traci Ritter, Debra Followell, Bill Ramsey, Julie Metzger, Karen Fornkahl, Dixie McCollum (arrived 6:34), Tameika Morris (arrived 6:28)

Members Absent: None

Meeting was called to order at 6:01 PM by Chairperson Steve Naeter.

Karen Fohnkahl made motion to approve agenda; seconded by Beth Emmendorfer. All approved.

Approve minutes: Beth Emmendorfer made motion to approve January 9, 2024 meeting minutes; seconded by Bill Ramsey. All approved with the exception of Karen Fornkahl abstaining and stating she was not present at the January meeting.

Public Comment: None

Treasurer Report:

Traci Ritter, Treasurer, emailed summary report to board members prior to meeting. Traci stated purchase orders had been submitted for payment to the county through February for the year. Traci discussed a few line items in the report previously sent out to board members. She gave an update of the budgeted grant funds spent. Traci addressed a question regarding the revenue anticipated for the year and the variable figures in the monthly reports from the county. She explained the monthly numbers tend to fluctuate considerably depending on several factors, such as how tax dollars come into the county, interest rates, etc. Traci plans to meet with the county to clarify basis for the monthly reports the board receives. Traci will begin to email full report to board members that she receives from the county each month. Debra Followell moved that we accept the treasurer's report. Beth Emmendorfer seconded. All approved.

Grant Proposals:

Representatives Maria Marzucco and Erin Suelmann from Down Syndrome Association of Greater Saint Louis (DSAGSL) presented an amended grant proposal. They gave a brief overview of the services they currently provide, the areas that they serve in the state, background information and programming they want to be able to provide as outlined in their grant proposal. Representatives discussed how they will document services provided in Cape Girardeau County to DD residents and keep track of percentage of cost applicable to county residents on events, etc. This record keeping will provide validation the DSAGSL are only using CC SB40 funds granted for county residents. Beth Emmendorfer made motion to approve grant of \$25,000 for the 2024 January 1 funding cycle; Debra Followell seconded. All approved.

Learning Session with Stacey Ismail and Don Kaufmann:

Representatives from the Eastern Region Alliance spoke to the board about the collaborative efforts of SB40 boards of St. Louis County, The City of St. Louis, Jefferson County, and St. Charles County.

Stacey Ismail, DD Advocates, and Don Kaufmann, Productive Living Board, talked about their SB40 boards, how they operate, provide services and use their SB40 Tax dollars. They talked through the value of partnership development, how they have aligned funding cycles, funding applications, program monitoring/outcomes and indicators, developed a portal to utilize for their operations, etc. to optimize meaningful impact for services provided to the DD in their geographical areas. They discussed how the SB40 boards across the state do different types of organization, for example some do their own case management while others do not. They talked about the necessity and value of oversight of services/programs funded and how they verify DD eligibility for funding/support to meet needs in their counties. They discussed funding that is used to support needs for services or events in which costs are not reimbursable by Medicare or other funding sources. The representatives shared examples of supporting intermittent needs of the DD residential units and shelter workshops in their counties. They talked about developing a Strategic Plan and use of a needs assessment to determine what to do next. They made suggestions that CCBDD might consider, such as hiring a consultant and/or executive director to help us do what all needs to be done behind the scenes. Stacey and Don suggested an executive director or manager could do background work and present options to the board for more effective operations.

Next Meeting Date: Regular Meeting – March 12, 2024

Motion to adjourn meeting was made by Beth Emmendorfer and seconded by Karen Fornkahl. All approved.

Meeting adjourned at 7:25 p.m.

Respectfully Submitted,

_____ Date _____

Debra Followell, Secretary

_____ Date _____

Steve Naeter, Chairperson

*CCBDD original signed documents are retained on file.