

Cape County Board for the Developmentally Disabled

Regular Meeting

6:30 p.m. Tuesday, September 13, 2022

Cape Girardeau Public Library, Cape Girardeau, Missouri

Members Present: Dixie McCollum, Bill Ramsey, Beth Emmendorfer, Julie Metzger Traci Ritter, Karen Fornkahl, and Debra Followell. Members Absent: Steve Naeter and Tameika Morris

Regular Meeting was called to order at 6:33 by Vice Chairperson Beth Emmendorfer

Approve Agenda:

Motion to approve agenda made by Traci Ritter; seconded by Dixie McCollum. All approved.

Motion to approve August meeting minutes made by Karen Fornkahl; seconded by Traci Ritter. All approved.

Public Comment:

My Team Triumph representative, Debbie Leoni, brought newly purchased bicycle, purchased through SB40 awarded grant funds, to show the board and expressed gratitude for the board's support. She shared the electric chargeable bicycle has helped their organization accommodate larger clients and allowed all to participate fully.

Mississippi Valley Therapeutic Horsemanship representatives informed the board that all fall sessions have started. They stated the new concrete that the SB40 grant helped to fund has made a great difference. This improvement to their facilities has made it much better for ADA access.

Catholic Charities representatives discussed concerns they are experiencing with clients that have private insurance and do not meet eligibility for Medicaid. These clients are required to make a co-pay of significant cost to parents that is not affordable for some to be able to access the needed services. The representatives discussed with the board the possibility of using non-tax dollars to supplement therapy costs by paying the co-pays up to a ceiling amount set per family. The representatives also discussed need for respite services for families and the difficulty that shortage of employees to hire to provide these services presents. Catholic Charities will look at a way to structure a funding program to assist families with providing the services that are needed and bring it back to the board.

The board went on to discuss possible ways to gain information about the outstanding needs in our county. Representatives of the agencies present as well as board members will follow up on making contacts and/or reviewing their unmet client's needs, compile a list, and report back to the board by the October meeting to enable SB40 to discuss any additional major concerns derived from lists presented and determine priorities of funding.

Treasurer Report and Budget:

Dixie McCollum will submit the August approved minutes and the 2023 approved budget to Pete Frazier. We will currently use the miscellaneous line item to cover legal fees. The budget may need to be amended in the future to cover projected costs.

Dixie McCollum stated the Thomas and Brown June report received previously is the most current. Dixie will pay invoice received from CNA Surety for insurance, \$1023.15. Beth Emmendorfer will continue to work with our attorney and seek recommendation regarding whether or not the SB40 board needs to continue insurance coverage. Dixie will also pay VIP payment due as well as payments to Catholic Charities and CTA. Dixie discussed a letter received from Cape Girardeau Community Sheltered Workshop, Inc. regarding what is still owed on residency units. She will review records of payments for accuracy and sign and return the letter as requested. Dixie shared information received regarding a change in the SB40 tax rate; after county refigure the rate changed from .0554 to .0562. Motion to approve 2023 budget was made by Karen Fornkahl and seconded by Bill Ramsey. All Approved.

Conflict of Interest policy was reviewed. Motion to approve Conflict of Interest policy was made by Traci Ritter; seconded by Julie Metzger. All approved. Document will be signed, submitted to county, and will be in place for the next two years.

Second Reading of changes to by-laws Terms of Service was done. Board discussed the proposed change to Election of Officers and Term of Office section of the by-laws. It was determined an election for changing officers at June meeting with new officers beginning term July 1 did not allow sufficient time for newly elected officers to effectively prepare for taking on the responsibilities of their new role on the board. Board decided to make a change of month and do a First Reading of the Election of Officers and Term of Officers with the change that election of officers would take place in the May board meeting annually. A second reading will be done in the October board meeting. A motion was made by Traci Ritter and seconded by Dixie McCollum to approve changes to Bylaws for section Terms of Service after second reading, and to change wording for first reading in section Election of Officers and Terms of Office. All approved.

Terms of Service -2nd Reading

CCBDD terms of service shall expire on June 30 of each year ending the appointed year(s) of appointment. If any board member resigns or becomes incapacitated and unable to serve prior to the expiration of their term, the board shall notify County Commission. The CCBDD shall advertise a public notice of the vacancy and seek referrals to fill the vacant position. CCBDD members may be re-appointed if so desired by the County Commission.

Election of Officers and Term of Office -1st Reading

The officers so designated shall be elected annually at the May board meeting. Upon being elected, they shall hold the office for a term of one (1) year beginning July 1. A member may serve as Chairperson or Vice Chairperson for no more than two consecutive terms. Thereafter, a member who has served two consecutive terms in the same office may be reelected to that office provided that the member has not occupied that office for at least one year. If any officer resigns or becomes incapacitated so as to be unable to serve and perform the duties of their office, the CCBDD shall, at its next regular meeting, elect a successor from other members on the board, to serve for the unexpired term of office.

MACDDS update was presented by Beth Emmendorfer. Beth discussed upcoming MACDDS conference and cost involved in which reimbursement would be requested. Beth also discussed the request from MACDDS for a door prize to be given from each county.

Our current contract with Catholic Charities will be completed soon and a new contract will be written. Beth Emmendorfer shared with the board that our attorney has offered to write a draft contract that we could work with in writing a new contract with an agency as current contracts expire, or as new contracts are needed to be written. Beth recommended that we ask attorney to write these drafts. Board members agreed.

Next Meeting Date: Regular Meeting – October 11, 2022

Motion to Adjourn:

Motion to adjourn meeting was made by Julie Metzger; seconded by Karen Fornkahl. All approved. Meeting adjourned at 8:23 pm.

Respectfully Submitted,

_____ Date _____

_____ Date _____

Debra Followell, Secretary

Steve Naeter, Chairperson

*CCBDD original signed documents are retained on file.