

**Cape County Board for the Developmentally Disabled**

**Regular Meeting**

**6:30 p.m. Tuesday, July 10, 2023**

**Cape Girardeau Public Library, Cape Girardeau, Missouri**

Members Present: Bill Ramsey, Debra Followell, Beth Emmendorfer, Karen Fornkahl and Traci Ritter.

Members Absent: Dixie McCollum, Tameika Morris, and Julie Metzger, and Steve Naeter.

Meeting was called to order at 7:00 PM by Vice-Chairperson Beth Emmendorfer.

Karen Fornkahl made motion to amend the agenda to add discussion of 2024 budget; seconded by Traci Ritter. All approved.

Approve minutes: Traci Ritter made motion to approve June 2023 meeting minutes; seconded by Karen Fornkahl. All approved.

Public Comment:

Angie Graviett, new Executive Director for Tailor Institute, was present to introduce herself and share with the board about events currently happening with Tailor Institute (TI). She stated TI had good participation at their Project Life Experience Camp, as well as two Catfish game nights, movie events, Saturday Club House, and Art Camp. Angie stated they currently are serving around 40 consumers per month. Beth Emmendorfer briefly discussed another possible funding source for the Tailor Institute and will send the information to Angie.

Jason Ledure, Finance Chairperson with the Missouri Elks Benevolent Trust, discussed the Mobile Dental Clinic the Elks do in various communities in the state to provide dental care for disabled individuals. He stated the clinic served 33 patients in Cape County in June of this year, covering \$15,000 in dental care for our DD. Jason inquired about the process regarding applying for a CCBDD grant. He stated the Mobile Dental Clinic needs updated equipment. Information for accessing grant application on line was shared with Jason.

Treasurer Report:

Traci Ritter, Treasurer, emailed report out to board members prior to the meeting. Traci has created a report format that is user friendly for members to obtain information from General Ledger, Purchase Orders and Invoices, payment request to county for payments to be made, current balances, etc. Traci will submit grant funds previously approved by board to the county for payment. Traci stated after meeting with county officials, she learned that it is no longer necessary to differentiate between tax revenue and no-tax revenue. However, the current report did show these figures separately for the board's review. Moving forward the funds will be shown in one sum in the General Fund balance. Traci reminded the board that the 2024 budget must be submitted to the county by the beginning of September. Karen Fornkahl moved that we accept the treasurer's report. Bill Ramsey seconded. All approved.

2024 Budget discussion:

In addition to the discussion regarding the amount of funds that will be reserved per our current By-laws, the board discussed tax dollars the SB40 board is projected to receive for 2024. We discussed budgeting for grants as well as agencies we support ongoing (i.e. CTA, CC, and VIP) and how we, as a board, can set aside monies to fund other needs such as services not covered by Medicaid. We discussed looking at a continuum of services and expanding such services as employment opportunities and/or social activities to enhance our DD lives. Everyone on the board agrees reserve monies need to be reduced. We are here to help all levels of the developmental disabled in our county and realize at some future point, we will be required to make decisions more specifically if/when funds are "tight."

Review By-laws:

The board discussed the wording in our By-laws regarding a requirement of a two years' reserve of funds. "The CCBDD budget must include at least two (2) years of budget funding as the fund balance." There is some question about the interpretation of this statement regarding what must be included to calculate the necessary reserve amount. The original intent of wording was reportedly to cover contracts and expenses of the board for the year. Board members agree to ask for attorney review and recommendation. Addressing the issue of interpreting this statement without question will be addressed by the board to clarify and/or begin process to change the wording in next meeting.

Update from Community Resources Committee:

Getting the word out and helping DD to access resources and services continues to be primary. The SB40 board will explore effective ways to share our story- why we are here, what we are doing, and how we can help. Representatives of the committee will present recommendations to the SB40 board in the August meeting.

Adjourn to Closed Session:

8:30 p.m., Bill Ramsey made a motion to go into closed session. Karen Fornkahl seconded. Roll call vote, all affirmative. Board reviewed and discussed legal contract. Karen Fornkahl moved to go out of closed session. Debra Followell seconded. All approved through roll call vote.

Next Meeting Date: Regular Meeting – August 8, 2023

Motion to adjourn meeting was made by Karen Fornkahl; seconded by Bill Ramsey. All approved. Meeting adjourned at 8:46 p.m.

Respectfully Submitted,

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

Debra Followell, Secretary

Steve Naeter, Chairperson

\*CCBDD original signed documents are retained on file.